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Minutes of the Chapter Meeting  
EWI® of Memphis  
June 16, 2016

**Call to Order**

The EWI of Memphis Chapter meeting was held on Thursday, June 16, 2016, at The Peabody Hotel in Memphis, TN, and was called to order at 6:14 p.m. President Linda Grissom (Medtronic, Inc.) was in the chair and Secretary Nina Nguyen (Regions Bank) was present. A quorum was present.

**Roll Call**

Secretary Nina Nguyen (Regions Bank) called the roll. In attendance were (19) active reps, (1) sustainer, (1) honorary, (0) life member and (13) guests, for a total of 34 attendees.

**Invocation/Dinner**

Kristi Emmons Jones (FedEx Services) gave the invocation, after which the attendees were served dinner.

**Programs**

Deborah Vaughn (Staples) introduced Michael Freeman, FBI and past 2013 ASIST Winner, as our guest speaker.

**BCDP**

**ASIST Awards**

Janie Emerson (Shelby County Schools) and Krissie Heuer (Business Equipment Center) announced the following 2016 ASIST Award Recipients:

- Amber Rose Hoskins
- Marlene Hamilton
- Brandy Bowen
- Daisy Polk
- Courtney Groff

Deborah Vaughn (Staples) congratulated the recipients on behalf of Staples. ASIST Judges were thanked and introduced. A special thank you was extended to Janie Emerson (Shelby County Schools) and Krissie Heuer (Business Equipment Center) for their endless energy in fulfilling the open BCDP Director position as a team and ensuring all responsibilities were covered.

**Professional Leadership Award**

President Grissom (Medtronic, Inc.) announced and introduced the 2016 recipients of the Professional Leadership Award. These recipients will be attending the EWI Leadership Conference and Annual Meeting in Spokane, WA, and will be representing the EWI of Memphis chapter:

- Judy Carmichael (William Howard & Co. Financial Advisors, Inc.)
- Nina Nguyen (Regions Bank)

The recipients were presented with certificates. Angel Halpern (Regions Bank) received Honorable Mention.

### **Minutes**

The May 2016 Board and Chapter meeting minutes were provided to the members and will be posted to the website. No member objections or corrections were received during the meeting and the minutes stood as presented.

### **Treasurer's Report**

The May 2016 financials were provided to the members and will be posted to the website; since there were no objections, they will be filed for audit.

### **Nominating Committee**

The Nominating Committee's report of the Slate of Officers and Directors for 2016-2017 was presented. Members were reminded of the Chapter By-Laws stating that "Other nominations may thereafter be submitted in writing to the President 15 days prior to the Chapter's Annual Meeting which is August 20, and the President shall notify the membership. Further, nominations may be made from the floor. If there is more than one nominee for an office, the vote shall be by ballot." There were no nominations from the floor. Members were reminded that written nominations may be submitted in writing to the President before the deadline of August 5. After the deadline nominations are automatically closed.

- President: Krissie Heuer (Business Equipment Center)
- President Elect: Deborah Vaughn (Staples)
- Secretary: Erica Simpson (Memphis College of Art)
- Treasurer: Judy Carmichael (William Howard & Co. Financial Advisors)
- Sergeant-At-Arms: 'interim' Cindy Lynch (Medtronic, Inc.)
- Retention & Recruitment: Nina Nguyen (Regions Bank)
- Programs: Mable Barringer (National Kidney Foundation of W.TN)
- Communications: Brittany Jones (Hilton Worldwide)
- Ways and Means Director: Angel Halpern (Regions Bank)
- BCDP: Janie Emerson (Shelby County Schools)

### **Programs**

The July Chapter meeting will be held at TPC Southwind on July 11 around 1 p.m., just after the tournament starts. Members were encouraged to join for lunch and the Chapter Meeting even if they are unable to volunteer for the tournament. Since the LCAM Delegates/Alternates form and fees are due to the Corporate Office no later than August 15, which is prior to the Chapter Meeting on August 18, we will need to vote on this at the July Chapter Meeting. A quorum is required so it is important that a majority be present.

An email notice and reminder will be sent to members. Members can also check the website calendar for up-to-date information on upcoming events.

Deborah Vaughn (Staples) announced the August Chapter Meeting will be at the Chickasaw Country Club and September Chapter Meeting will be at the Memphis College of Art.

### **Communications**

Members were asked to send newsletter articles to Mary Judson (Kemmons Wilson Companies) by June 30.

Mary Judson (Kemmons Wilson Companies) will be highlighting every firm over the next 6 months with a 1/2 page ad with information as provided by members for the newsletter. This will be a free-form of information to share with the membership.

### **Fundraising**

Angel Halpern (Regions Bank) announced "Independence Day" will be the fundraising theme for the June Chapter meeting. Members were asked to contact Angel Halpern (Regions Bank) regarding donating items. Four to seven items were requested for each fundraiser.

The 2016 Golf Tournament will be held at TPC Southwind on July 11, 2016. Members were asked to commit to the Golf Tournament due to it being the chapter's largest fundraising event and to start recruiting golf teams or donations. All golf prospects are welcomed. Recruit golf teams and notify Kristi Emmons Jones (FedEx Services) of any updates. Notify Deborah Vaughn (Staples) for door prizes and silent auction donations. Mary Judson (Kemmons Wilson Companies) is coordinating Tee Signs. Donations for the golfer goodie bags such as promotional items can be coordinated through Jane Bratton (Smith & Newpew). Any and all information and payment access can be found at [www.emi-memphis.com](http://www.emi-memphis.com) on the Golf Tournament Tab. A portion of the golf tournament proceeds will help fund our BCDP awards and programs.

A thank you was extended to:

- Dan Mullally (FedEx Services) and Kristi Emmons Jones (FedEx Services) for our Title Sponsorship
- Jackie Hicks Chandler (Hicks Convention Services) for Birdie Sponsorship
- Cindy Lynch (Medtronic, Inc.) for Birdie Sponsorship
- Mary Judson (Kemmons Wilson Companies), Master IT and Kemmons Wilson Companies, for Birdie Sponsorship
- Tracey Foldenauer, AmeriPride, for Birdie Sponsorship

### **Announcements**

#### **LCAM**

Members planning to attend LCAM in Spokane, WA, September 22-24th, should reach out to President Grissom (Medtronic, Inc.) as soon as possible.

#### **July Board Meeting**

The July Board meeting is scheduled for Thursday, July 7, and will be held at Medtronic, Inc. Board Meetings are open meetings. Members were asked to contact President Grissom (Medtronic, Inc.) by July 1, if they would like to attend. Please note the Board meeting is

scheduled one week early.

### June Birthdays

President Grissom (Medtronic, Inc.) extended June birthday wishes to:

- Angel Halpern
- Janice Toschach
- Annetta Vick

### Networking

- Terrice Enochs (BancorpSouth) recognized Dianne Westphal (The Peabody Hotel).
- Kristi Emmons Jones (FedEx Services) recognized Jackie Chandler (Hicks Convention Services) and Terry Reeves (Hicks Convention Services).

A brief time was allowed for networking experiences.

### Appreciation

President Grissom (Medtronic, Inc.) extended thanks to Dianne Westphal (The Peabody Hotel) as well as The Peabody Hotel catering staff for a beautiful meeting venue.

A special thanks was extended to Deborah Vaughn (Staples), Janie Emerson (Shelby County Schools) and Krissie Heuer (Business Equipment Center) for their ASIST collaboration and to Angel Halpern (Regions Bank) for fundraising efforts and those behind the scenes that make our meetings special.

A thank you was extended to Michael Freeman, FBI and past 2013 ASIST Winner, guests for joining this evening and to our Sustainers for their continued support.

Members were asked to leave their name badges on the tables to be collected by the Hospitality Committee.

The meeting was adjourned at 7:40 p.m.

/s

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Linda Grissom, 2015-2016 President

/s

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Nina Nguyen, Secretary