



CONNECTIONS | CAREERS | COMMUNITY

Minutes of the Board Meeting
EWI® of Memphis
February 9, 2017

Call to Order

The EWI of Memphis Board meeting was held on Thursday, February 9, 2017, at Medtronic. The meeting was called to order by President Krissie Heuer (Business Equipment Center) at 5:45p.m.

Roll Call

Present:

Krissie Heuer, President
Deborah Vaughn, President-elect
Erica Simpson, Secretary
Judy Carmichael, Treasurer
Mable Barringer, Program Director – by phone
Cindy Lynch, Sergeant-at-Arms
Angel Halpern, Fundraising
Janie Emerson, B/C/DP
Linda Grissom, Advisor
Martha Pallesen, Parliamentary Advisor

Absent:

Nina Nguyen, Retention & Recruitment
Brittany Jones, Communications

Minutes – Secretary, Erica Simpson (Memphis College of Art)

The January Board minutes were emailed to the Board. A motion was made to approve the January Board minutes as received and the minutes were approved as distributed. The motion carried and the minutes will be posted to the website. The January Chapter minutes were emailed to the Board. Since there were no additional corrections, the minutes were posted to the website and will be presented for approval at the February Chapter meeting.

REPORTS OF OFFICERS AND DIRECTORS:

President-elect – Deborah Vaughn (Staples)

Worked on speaker gifts/birthday bags. Worked with new member application process. Worked on dues reconciliation. Assisted with chapter program preparation.

Discussion:

- Payment process for new members and renewals
- Grizzlies Game Event

Motion:

- Motion made and approved to direct new members and renewals to pay all dues to the Chapter. Chapter will send appropriate amounts to Corpportate

Treasurer – Judy Carmichael (William Howard & Co. Financial Advisors, Inc.)

Cash balances as of January 31, 2016 are as follows:

General Operating	\$36,450.18
B/C/DP Account	\$10,650.33
CD	\$50,752.05

Discussion:

- Metro account closing
- Paypal account is working
- STAPLES Grant applications will continue
- Past due accounts

Sergeant-At-Arms – Cindy Lynch (Medtronic, Inc.)

Attendance at the January Chapter Meeting was as follows:

17 Reps, 2 Sustainers, 3 Guests, and 8 No Shows – Total of 22

Discussion:

- Carpooling
- Attendance for February meeting...anticipating 43 with 2 prospective members

Membership Recruitment and Retention Director – Nina Nguyen (Regions Bank)

As of January 2016:

Member Firms: 28, Active Reps: 33 (28-1st reps, 5-2nd reps), Individuals: 0, Sustainers: 8, and Life Member: 1. Total of 42

Discussion:

- New member installation
- Prospective members at Feb meeting

B/C/DP Director – Janie Emerson (Shelby County Schools)

ASIST Scholarships:
Application is available online. Deadline is April 15.

Program Director – Mable Barringer (National Kidney Foundation of West TN)

- February 16th Meeting: The Guesthouse at Graceland
- March Meeting: The Holiday Inn at University of Memphis
- April Meeting: Crescent Club

Discussion:

- February program/menu
- Future meeting options

Communications Director – Brittany Jones (Hilton Worldwide)

The February edition has been posted.

Fundraising Director – Angel Halpern (Regions Bank)

January Silent Auction \$121.00

Discussion:

- February Chapter Meeting will be “Bringer’s Choice”, but nice items for this meeting
- Buying our own wine for meetings

Parliamentary Advisor – Martha Pallesen (Pallesen Consulting Services, LLC)

- Possible responses for roll call voting according to Robert’s Rules of Order (11th Edition, pages 420 – 421)

NEW BUSINESS:

- February Chapter meeting agenda discussion
- Golf Tournament meeting soon
- Nuts sales future

Announcements:

- February birthdays

The meeting adjourned at 7:14 p.m.

/s
Krissie Heuer, President

/s
Erica Simpson, Secretary